

## **Work Performance - How to Do a Great Job?**

The only standard of work performance is perfection – avoid bringing any trouble to our customers and colleagues. Having this deeply rooted in mind, we could work outstandingly at every task, winning praise, appreciation and recognition from colleagues, supervisors and customers. The determination and objective to pursue perfection embraces us with a strong sense of duty to work, and we would keep improving and fine-tuning every procedure for quality.

While we all understand nothing is flawless in this world, and perfection is hardly possible in reality, we could make ourselves serious about the job by holding ourselves responsible for quality. If every member in the company acts the same and tries to achieve perfection through self-improvement, self-demanding and self-enhancement, the productivity of the company will increase in the long run. Eventually, this will also become our company culture.

We could hardly succeed if we are content with our “so-so” work performance, or just give up halfway. Do our best endeavor for pursuit of excellence by finishing the task as good as we can. Unfinished work not only puts others into trouble, but also ruins our career.

In recent years, we have experienced a few incidents and accidents, the root causes of which are unreliable work habits, unserious attitude, inadequate knowledge and the intention to muddle through the tasks. They could lead to far-reaching consequences. In fact, one who is working in hasty, without a thorough understanding on the job, initiates many discrepancies at work.

Everyone wants a better career, getting recognized and promoted in a field where one could apply his acquired skill and knowledge. However, when going back to daily work, it is common that we just look down upon our tasks and think, “How meaningful it is for me to work in such an ordinary, tedious and monotonous environment like a robot?” With such mindset, we would finish their job casually, making vetting and correction unavoidable. It is no surprising that a good job never comes.

On the other hand, things will go differently if we hold a correct attitude to work: considering every detail, being discontent with the status quo and perfecting the tasks as far as possible. If we could see the hidden opportunity in our post, we could gain

attraction, recognition from supervisors, and stand out from the crowd more easily.

To pursue the acme of perfection, we should focus on the following aspects:

1. Stay calm when there is a mistake.  
Keep a timely and serious review on the incidents. Ask yourself “What is going wrong?” We should continuously improve and fine-tune documentary works, exploring ways to enhance communication and co-ordination with colleagues and customers.
2. Learn the lesson by heart.  
Remember the adverse consequences arising from a problem or mistake. Be on the alert about others’ lesson and experience, correlating them with our database.
3. Minimize loss resulting from failure.  
Contingency plans should be in place well in advance. Consolidate and sum-up the plans on the basis of our working experience and guidance from supervisors. Be prepared for every possible scenario as far as practicable. Planning ahead and formulating strategies would help us taking prompt actions to minimize loss when problems arise.

To achieve perfection at work is a never-ending process. As our motto says, “Success is merely a process, not our destination.” Attaining the goal with a single step is impossible. No one could succeed at the first trial. Keep practicing and concentrating at work. Patience is the key.

While we may encounter human or operational obstacles during the practice, we could get over them if we have a thorough understanding on the scope as well as details of the duties. A complete grasp of job allows us to manage increased workload during peak season. Getting the job done as efficiently as possible. Don’t drag them on, and only leave them unfinished until the other day when necessary. Only those holding themselves highly responsible for work win trust and respect from others.

To pursue perfection at work is the secret for a successful career. It is also where our charisma develops!